



AMBROSE TREACY COLLEGE

Learning Today **Leading Tomorrow**

NAME OF APPLICANT:

APPLICANT FOR THE POSITION OF:

Applications should be forwarded to:

The Principal
Ambrose Treacy College

Email: Employment@atc.qld.edu.au

Postal Address: Twigg St, Indooroopilly
Qld 4068

1. Aboriginal and Torres Strait Islander people are encouraged to apply.
2. Ambrose Treacy College is an Equal Opportunity Employer.
3. Applications will be subjected to EREA and legislative screening procedures. These checks are consistent with Edmund Rice Education Australia's commitment to child protection policies and procedures.
4. Edmund Rice Education Australia is committed to ensuring the safety, wellbeing and dignity of all children and young people.
5. In applying for this position, you will be providing Ambrose Treacy College with personal information. [Please also refer to the EREA Privacy Policy and Information Collection Notice: Job Applicants.](#)
6. If you provide Ambrose Treacy College with personal information, for example your name and address or information contained on your resume, Ambrose Treacy College will collect the information in order to assess your application.
7. Ambrose Treacy College will destroy this information at the completion of the appointment process.
8. You may seek access to your personal information held by Ambrose Treacy College if you are unsuccessful for the position. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others.
9. This information will be provided to the interview panel for the position for which you are applying.



**EDMUND RICE EDUCATION
AUSTRALIA**

Personal Information

Applicant's Name

Title

First Name

Surname

Preferred Name

Previous Surname/s

Address

Street Number

Street Name

Suburb/City

Post Code

Personal Details

Mobile Phone

Email Address

Present Position

Religious Status

Referees

Names and addresses of persons who have consented to act as referees to comment on your suitability for this position, preferably including your current Principal.
N.B. The Principal, Ambrose Treacy College reserves the right to contact persons not nominated by the applicant.

Referee 1

Name

Position

Location

Mobile

Referee 2

Name

Position

Location

Mobile

Referee 3

Name

Position

Location

Mobile

Qualifications

Tertiary Education Qualifications

Please list from most recent.

Qualification	Academic Institution	
Qualification Type	Major/s	
Year Commenced	Year Attended	Completed (MM/YYYY)

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Qualification Type	Major/s	
Year Commenced	Year Attended	Completed (MM/YYYY)

Relevant Professional Development

Please provide details of courses, conferences and seminars attended within the past three years that relate to this position.

Membership of Professional Organisations

Please provide details of the Professional Organisations that you are a member of.

Experience

Experience

Years (From Most Recent)

Name of College/Organisation

Roles

Other

Is your present employer aware of this application/enquiry?

Yes

No

What is your current salary scale?

** A Statement of Service will be required from the successful candidate to validate this level.*

By what date would you be able to take up a new appointment?

Signature

Date

How did you first become aware of the current employment vacancy at Ambrose Treacy College?

SEEK

ATC Website

Newspaper

Other *If other, please specify below.*

Existing Staff Member



**AMBROSE TREACY
COLLEGE**

APPLICATION DECLARATION

WORKING IN A CATHOLIC SCHOOL ALL STAFF ARE REQUIRED TO:

Actively support the objectives and ethos of Catholic education and the Vision and Mission of the College
Live and act in a way that respects the beliefs and practices of the Catholic community
Participate in an appropriate manner in the sacramental, liturgical and prayer life of the College
Actively witness to Gospel Values in their daily work and in relationships with students, parents and staff

In addition, Teaching Staff must:

Complete the appropriate Catholic School Accreditation requirements to teach in a Catholic School and, where necessary, to teach Religious Education.

Declaration

I declare that the information in the application is complete and correct in every detail. I understand that deliberate inaccuracies or omissions may result in non-acceptance of this application and/or termination of employment. I have read "Principles of Employment Edmund Rice Education Australia" and concur with its contents and agree to support the objectives outlined.

Are you currently registered with the Queensland College of Teachers?	Yes	No
Do you have any real or perceived conflicts of interest to declare?	Yes	No
Have you ever been convicted in a court of law?	Yes	No
Are you legally entitled to work in Australia?	Yes	No
Are you an Australian citizen or permanent resident of Australia?	Yes	No

**Please attach evidence of your visa status as required.*

I agree to disclose any change to my criminal history to the ATC. I know no legal impediment to my suitability to work with children. Where applicable I am aware that a check will be conducted with the Queensland College of Teachers prior to my employment in relation to my suitability to work with children.

Name

Signature

Date